

In the name of Allah the most High

Speakers - Standard of Conduct

This document sets out a standard of conduct for speakers who are invited to deliver a lecture, sermon, talk, inter active sessions etc. at KSIMC of Milton Keynes (the Community).



The following guidelines are not exhaustive, and as such are there to assist the speaker to appreciate a minimum standard that is expected by the Community.

As a speaker you will comply and amplify the message of our Prophet Muhammad Mustafa SAW, of his alhlubayt and with the laws of the land at all times.

1. Make the interests of The Community your first concern:

- Ensure your delivery addresses the needs of the Community.
- Ensure you are approachable to any attending member after your delivery.

2. Respect for others:

- Recognize the diversity and respect the Community members' cultural differences and their right to uphold their personal values and beliefs.
- Always treat people politely and considerately.
- Make sure your teachings about lifestyle, religion or beliefs, race, gender reassignment, identity, sex and sexual orientation, age, disability, marital status are abiding with; the law of the country **and** do not contradict the Jaffari School of faith/thought.
- Respect peoples' dignity and privacy. Take all reasonable steps to prevent accidental disclosure or unauthorized access to confidential information without consent unless you are required by the law or in exceptional circumstances.
- Maintain professional boundaries in your relationships with the people in the Community.

3. Integrity:

- a. Act with honesty and integrity at all times.
- b. Do not abuse your status or exploit vulnerability or lack of knowledge of others.
- c. Avoid any conflict of interest and declare any personal or professional interests you may have that will affect your delivery.
- d. Be accurate and impartial when you provide information. Do not mislead or make claims that you cannot justify.
- e. Keep to your commitments, agreements and arrangements to provide your services
- f. Respond honestly, openly and politely to complaints and criticism.
- g. Promptly notify us about anything that will undermine the status of The Charity and damage its reputation by your involvement. This includes criminal convictions.

4. Take responsibility for your delivery and actions at all times.

Name: _____ Signed: _____ Date: _____